
Coppell ISD
STUDENT/PARENT APPEAL FORM – LEVEL FOUR

To appeal a Level Three decision, please fill out this form completely and submit it by hand delivery, electronic communication, or U.S. mail to the Director of Student and Staff Services within the timeline established in FNG (Local). All complaints will be heard in accordance with FNG (Legal) and (Local) or any exceptions outlined therein.

1. Petitioner's Name: _____

2. Address: _____

City, State, and Zip: _____

Telephone #: _____

3. Campus/Grade Level: _____

4. If you will be represented in presenting your appeal, please identify the person representing you.

Name: _____

Address: _____

Phone: _____ Email: _____

5. Who held the Level Three Grievance Conference Hearing? _____

Date of Grievance Conference Hearing: _____

Date you received a written response from the Grievance Conference Hearing: _____

6. Please explain specifically how you disagree with the outcome at Level Three.

7. Attach a copy of your original Level One, Two, and Three complaint and any documentation submitted at Levels One, Two, and Three.

8. Attach a copy of the Level One, Two, and Three responses being appealed.