

Safety and Security Design Committee Meeting #3
February 13, 2020 4 pm in the Vonita White Administration Building

Minutes for the February 13 Meeting

Members in attendance included:

Rachael Freeman, Nicole Jund, Angela Brown, Jennifer Villines, Brad Simpkins, Amy Curry, Kit Pehl, Joyce Alcorn, Melissa Warren, Naveen Boppana, Scott Wilson, Katie Hubbard, Brad Hunt, Byron Mitchell, Jayla MaeHS, Rhonda Pickrell, Mary Myles French, Crystal Roach, Rachel Schneider, Leigh Ann Howard, Amanda Sweeney, Sheryl Dennehy, Greg Axelson, Gary Beyer, Raheela Shaikh, Jeff Minn, Kristen Streeter, Angie Applegate

Meeting began at 4:00 pm with Jennifer Villines, Director of Student and Staff Services welcoming the attendees, stating the purpose, reading the open meetings act information, and giving reminders for the meeting.

Each participant introduced himself/herself.

Jennifer Villines again provided the overview and purpose of the committee.

Rachael Freeman, Safety Coordinator, reviewed the required committee members as per Senate Bill 11.

Jennifer Villines reviewed the agenda for the meeting.

Jennifer Villines previous questions and concerns including safety drills.

- The evacuation drills will continue “as is” for the 2019-2020 school year and change to an updated protocol in 2020-2021.
- Clarification was given on the meaning of “unannounced.” Campuses can use their own system to notify staff of each drill. We will not be conducting unannounced lockdown drills, but can continue with unannounced fire drills.
- Rachael Freeman discussed the ways to record drill information in Navigate.

Jennifer Villines reviewed Campus Security updates

- Safety Points and reminders will be sent to staff through the In the Know enews each month
- Monthly safety audits and data collection will occur to give additional feedback. Rachael Freeman reviewed the monthly audit data for the 10 campuses already reviewed. Audits include - checking ID badges, doors being propped, exterior doors, use of magnets in classrooms, Raptor, and video camera equipment. Each campus will be audited each month. The feedback will go to campus administrators.
- Clarity was given on the use of cameras that were not in operation. They will be left up as a deterrent.

- Feedback was sought on ways to reward and highlight great use of safety best practices.

Jennifer Villines and Rachael Freeman reviewed New Business - School Safety Grant

- The application was submitted in January 2020.
- The grant could give CISD between \$25,000-\$209,000.
- There are 9 allowable ways to use the grant funds.
- The grant submitted included exterior doors with push bars, security systems that monitor and record school entrances, exits and hallways, and bullet resistant glass or film for school entrances.

Jennifer Villines reviewed the accomplishments for the first semester

- The district updated the crisis communication protocol.
- The CISD Alert System was tested.
- CISD will continue to send out information to parents and stakeholders about SRP and safety protocols. CISD will host a Lunch Bites on safety and security this semester.
- Implemented vape sensing technology at CHS as a pilot. Clarification was given on the expansion of the use of vaping technology at other secondary schools.
- Expanded implementation of personal safety curriculum (Play It Safe) from 2 CISD Elementary campuses last year to 6 this year.
- Limited bag policy at home football games. There was a decline in the number of discipline incidents this fall.
- Implemented staff and parent sign-in protocols for CIS facility visits.
- Added 2 radio video/audio recorders to the exterior front entries of Pinkerton, Victory Place, and Brock.
- Added safety blinds to Richard J. Lee.

Jennifer Villines reviewed the Work Currently in Progress

- Campus monthly safety and security audits
- Continue to monitor and assist with drills and processes using Navigate Prepared App.
- Revising the District's EOP
- Revising the District's Threat Determination Reports for bullying, self harm, etc.
- Creation of a reward system to highlight campuses that are doing great work with safety procedures.
- Planning Parent U for March 28 focusing on the whole child.
- Exploring implementation of vape detection equipment
- Monthly safety focus for campus administration, staff, students, and parents to maintain a focus on safety and security

Jennifer Villines reviewed the upcoming Safety and Security Design Meetings

- March 26, 4-5 pm
- June 2, 4-5 pm