

Coppell High School

185 West Parkway Blvd. ~ Coppell, Texas 75019 ~ 214-496-6100 ~ Fax 214-496-6116

IN HIGH SCHOOL (BUT NOT FROM COPPELL HS) GUEST FORM

A student requesting to bring a friend who is not a CHS student must have this form completed before a visitor can enter an event. It requires the signature of a principal/administrator of the guest's school and of an assistant principal of CHS.

Completed form must be turned in 10 business days before the event.

*****The minimum grade level for all guests is the tenth grade and the maximum age level is 20 years old. EACH GUEST MUST PRESENT A CURRENT FORM OF PICTURE IDENTIFICATION AT THE DOOR.**

Event: _____ Date of Event: _____

Name of CHS Senior Student: _____ Grade Level: _____

As a CHS student, I understand that all school rules apply at school social functions, and I will take the responsibility to inform my guest of these rules.

Signature of CHS Student:

Date

As the parent of the CHS student, I find his/her guest to be a responsible person, and I recommend him/her as an acceptable guest for the CHS social function.

Signature of Parent

Date

Print Name of Guest

Signature of Guest

As the principal/administrator of the school this guest attends, I verify that he/she is a student in good standing.

Name of School Guest Attends _____

Name of Guest School Administrator (Print)

Date

Guest School Administrator 's Signature

**FORM MUST BE STAMPED WITH GUEST'S SCHOOL SEAL TO BE VALID
(Or we need a business card from that Administrator)**

Home Address of Guest _____
Address City State Zip

Phone Number of Guest _____ Birth Date of Guest _____

CHS Administrator Approval

Signature of CHS Student's Assistant Principal

Date

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NOT A HIGH SCHOOL STUDENT GUEST REQUEST FORM

A student requesting to bring a friend who is *not a current high school student* must have this form completed before a visitor can enter an event. It requires the signature of an assistant principal of CHS, the CHS student, CHS student's parent/guardian and the guest.

Completed form must be turned in 10 business days before date of the event.

*****The minimum grade level for all guests is the tenth grade and the maximum age level is 20 years old. EACH GUEST MUST PRESENT A CURRENT FORM OF PICTURE IDENTIFICATION AT THE DOOR.**

Event: _____ Date of Event: _____

Name of CHS Senior Student: _____ Grade Level: _____

As a CHS student, I understand that all school rules apply at school social functions, and I will take the responsibility to inform my guest of these rules.

Signature of CHS Student: _____ Date _____

As the parent of the CHS student, I find his/her guest to be a responsible person, and I recommend him/her as an acceptable guest for the CHS social function.

Signature of Parent _____ Date _____

Print Name of Guest _____ Signature of Guest _____

ACKNOWLEDGEMENT FOR CRIMINAL BACKGROUND CHECK

By signing this form, guests who are not current high school students agree to a background check. The guest has a right to challenge any negative information received in a criminal history background check that would adversely impact the district's decision to allow him/her to participate in this activity; however, it is understood that time is of the essence and reasonableness of time is within the sole discretion of the district. Background checks are conducted by J.D. Palatine Background Services.

Home Address of Guest _____
Address City State Zip

Phone Number of Guest _____ Birth Date of Guest _____

Texas Driver's License #: _____ Social Security # _____

Email Address: _____

CHS Administrator Approval

Signature of CHS Student's Assistant Principal Date